Guide for Key Informant Interviews

For the project: **Intersectionality-Informed Framework for Implementation of Effective Gender Integration in WSH: Andhra Pradesh**

Name of Interviewer	

Date of Interview	

Key guiding questions

Perception on Sanitation

• How would you describe the sanitation situation in the city?
• What do you think are the biggest sanitation challenges the city is facing? How have you planned/are planning to address them?
• Are there any particular groups that you feel face more issues when it comes to sanitation?
• Are there any specific steps that you have taken with these groups in mind?

Policies & Plans

• Can you briefly describe the process of developing the CSP process that was undertaken in your city?
• If yes, how many stakeholder consultations were conducted for the CSP preparation?
• What would you say the composition of participants in the stakeholder consultations were like?
• Do you think it is necessary to have participation by marginalised group, etc. in the plan making/ implementation? Please justify your answer.

Schemes/ Missions/ Mandates/ Norms/ Standards/ Guidelines

• What has been the experience in executing the schemes/missions/mandates etc.
• What has been the impact of these schemes, mandates, and missions?
• Does the norm / guidelines / standards, mandate the participation of communities? If yes, how? And which groups/identities are covered?
• If no, do you think it affects the implementation /O & M?
• Beyond these, are there different guidelines or standards that this department follows for sanitation sector?

• Are you aware of City Sanitation Task force (CSTF) and Gender Sub-Committee?
    a) If yes, are you part of task force?
    b) If yes to (a), what aspects are discussed in CSTF meetings?

Gender Budgeting

• Have you heard of gender budgeting?

• Have you done / are you doing gender budgeting? If yes, then why (hint)? If no, then why not?
   a. (If no), what do you think is the purpose of gender budgeting?
   b. (If yes), do you think gender budgeting is helpful in improving the situation of marginalised group? If so, in what way? (prompt)
   c. (If yes), can you please give us an approximate percentage of the total municipal budget apportioned under gender budgeting?
   d. (If yes), who makes the gender budget in your municipality? Have they been trained? Is there a guidance document / guidelines?
   e. (If yes), do you have specific recommendations to improve the existing gender budgeting, particularly for sanitation?

Operations & Maintenance and Monitoring

• How do you monitor the sanitation situation in the city?
• What sort of data do you collect, particularly for sanitation? How is that data used?
• Do you collect disaggregated data? Is the data stored and maintained in a disaggregated manner as well?
• Do you have an online dashboard for displaying the data, tracking indicators, submitting complaints or service requests, etc.? If yes, please describe in brief. If no, is there any plan for developing such a system?
• Who is responsible for the maintenance of PTs/CTs? What are their key functions?
• What is the nature of grievance you receive?
• What is the mechanism of collecting grievance and redressing them?
• At the HH level, who raises the grievance / service request, particularly for sanitation?
• How many communities report grievance related with sanitation?

Awareness (Behavior Change Communication)

• What are the behavioral changes required for safe and hygiene sanitation practices?
• What efforts have been/are being undertaken in creating awareness about these? What are the different mediums you use for advocacy?
• Does the content differ for different groups?
• What is the level of engagement from the community in such activities?
• What has been the impact?

Capacity Building

• Do you think the departments have the capacity to plan, design and implement sanitation strategies which are inclusive in nature?
• Have there been any training sessions for this? How frequently are they conducted?
• Do you have access to a support system to guide you towards inclusive planning, design and implementation?

Technology & Design

• What are the guidelines or standards used to design sanitation facilities?
• Who is responsible for designing sanitation facilities?
• Do you think the design of the sanitation technologies is inclusive in nature/can be easily accessed by all? If yes, please describe the features/aspects that make the technologies accessible. If no, please comment on how could the existing technologies be made more accessible for these groups?
• Do you engage with the stakeholders before, during and after designing? Are the stakeholders consulted before construction/ implementation of the sanitation facilities?

Public Health (Indicators of Impact of Inadequate Sanitation)

• Approximately how many cases of diarrhea diseases have occurred in the past year? Have there been any deaths among them? Has this number increased or decreased over previous years?
• How many children under the age of 5 have suffered from diarrhea diseases? Have there been any deaths among them?
• Approximately how many infectious diseases, known to be caused by or connected to poor WASH, have been recorded over the past year? Has this number increased or decreased over previous years? How many of these have resulted in deaths?
• Who are most susceptible to infectious diseases?
• Apart from poor sanitation, are there any other factors that may increase exposure to such diseases? What are the specific health issues that have been reported among groups of people with limited access to sanitation